

*The Weekly Newsletter for Parents, Students & Teachers*

## Learners of the Week

Year 7: Joan Al-Assam, Year 8: Laila Ahmed , Year 9: Kayleigh Brennan ,  
Year 10: James Akrong, Year 11: Mohammed Said Noor  
Year 12: Youssef Chahine, Year 13: Aktarun Bibi  
*Class of the week was awarded to Mr Campbell Fry for 9APF1 Wed P1 and 2!*

## Paddington Academy "Volunteers Fair" September 2008



On Wednesday 17<sup>th</sup> September, the Academy welcomed 20 local community organisations to it's first ever Volunteers Fair. This was part of the Year 10 Social Enterprise program which will see Year 10 students taking up voluntary work placements in the community during the Spring Term. This program will give them the opportunity to become involved in anything from taking care of local parks to honing their skills in a legal environment. During the fair students had the chance to speak to people from groups such as Just for kids, Westminster Police Cadets, Flamboyant Carnival Association, and Notting Hill Housing Trust. Students left the event buzzing

with excitement about the fantastic range of opportunities available to them and all within the local area. Visitors were also impressed with the event, and offered praise for our students:

*"You're students are extremely polite and interested"*

*"You have lovely students here"*

*"This is a great way of getting the young people involved in their own communities - more schools should be doing this kind of thing"*

For more information about these voluntary placements, please speak to Hamish Mackay or Jenny Daykin, Careers & Guidance Co-ordinator's



### Key Dates :-

Tuesday 23rd September—Governors' Meeting  
Thursday 25th September—Year 7 Talking School Afternoon  
Wednesday 1st October—Black History Month Begins



# COMMUNITY FOCUS

## The Harrow Road Neighbourhood Partnership

### What is the Harrow Road Neighbourhood Partnership?

Harrow Road Partnership exists to make sure that living in this area is the best experience it can be. We support local services, provide advice and information to residents and act on local peoples' concerns.

### Some things we're working on right now...

- A project to improve wellbeing and access to health services in Harrow Road
- Improving the Harrow Road shopping area and the Prince of Wales Junction
- Providing information for older people and consulting on ways to better support them
- Providing housing and welfare advice from 421 Harrow Road
- Coordinating information, activities and support for young people locally
- A pilot project at Paddington Academy to raise educational achievement

### Have your say:

Reply to a consultation questionnaire on our website @ [www.harrowroadblog.com](http://www.harrowroadblog.com), or come in to 421 Harrow Road and speak to us.

### Join a focus group?

If you're really interested in getting your views heard locally, you can get in touch with us on 0208 968 5543 and join a focus group or forum on any subject you're interested in.

## What's on at Queen's Park Library?

Queen's Park Library has organised a number of events which might be of interest to students. First and foremost, celebrated author Jonathan Trigell is due to give a talk. Jonathan Trigell wrote the award winning book, *Boy A*. *Boy A* is all about a criminal who goes into prison as a child and comes out as an adult. It has been connected to the James Bulger case. The book was made into a film and won four BAFTAs. This event is on October 2nd from 6:30-7:30. There will also be a film showing of *Boy A*, although the time and date have yet to be confirmed.

Another local author by the name of Simonetta Wenkert is booked in to talk about her latest book, *the Half-known Life*. This book centres around a woman who is drawn back into her past by a meeting with a asylum seeker.

Also of interest might be the gaming club and the manga club that will be running on alternate Thursday evenings from 5 p.m until 6 p.m.

If you would like any more details for any of the above please contact Nicholas Alexander, Learning Support Librarian, Queen's Park Library on 0207 641 4577.

# AFTER SCHOOL CLUBS

YOUTH THEATRE

FILM EDITING

ICT

HOMEWORK

FOOTBALL COACHING

REVISION

DRAMA



BOOK CLUBS

...and many many more !



[www.paddington-academy.org](http://www.paddington-academy.org)

email: [office@paddington-academy.org](mailto:office@paddington-academy.org)

# PARENT FOCUS



**Paddington Academy**  
The best in everyone™  
A member of United Learning Trust

September 2008

## Fair Processing Notice

Dear Parent / Carer,

Paddington Academy processes personal data about its students and is a "data controller" in respect of this for the purposes of the Data Protection Act 1998. It processes this data to:

- support its students' teaching and learning;
- monitor and report on their progress;
- provide appropriate pastoral care, and
- assess how well the Academy as a whole is doing.

This data includes contact details, national curriculum assessment results, attendance information, characteristics such as ethnic group, special educational needs and any relevant medical information.

This data may only be used or passed on for specific purposes allowed by law. From time to time the Academy is required to pass on some of this data to local authorities, the Department for Children, Schools and Families (DCSF), and to agencies that are prescribed by law, such as the Qualifications and Curriculum Authority (QCA), Ofsted, the Learning and Skills Council (LSC), the Department of Health (DH), Primary Care Trusts (PCT) Connexions and United Learning Trust (ULT). All these are data controllers in respect of the data they receive, and are subject to the same legal constraints in how they deal with the data.

The Fair Processing Notice has been prepared at a time of change with the restructuring of the Department for Education and Skills and the Department of Trade and Industry into three new Departments: the Department for Children, Schools and Families (DCSF), the Department for Innovation, Universities and Skills (DIUS) and the Department for Business, Enterprise and Regulator Reform (DBERR). It may be that, [during the period covered by this FPN], steps will be taken to enable the DCSF to match individual pupil information with higher and further education attainment data held by the DIUS.

Students, as data subjects, have certain rights under the Data Protection Act, including a general right to be given access to personal data held about them by any data controller. The presumption is that by the age of 12 a child has sufficient maturity to understand their rights and to make an access request themselves if they wish. A parent would normally be expected to make a request on a child's behalf if the child is younger.

If you wish to access your personal data, or that of your child, then please contact the relevant organisation in writing. Details of these organisations can be found on the following website [www.paddington-academy.org](http://www.paddington-academy.org) or for those Students/parents where this is not practical, a hard copy can be obtained from the Academy on 0207 479 3900.

For students of 13 years and over, the Academy is legally required to pass on certain information to Connexions services providers on request. Connexions is the government's support service for all young people aged 13 to 19 in England. This information includes the name and address of the pupil and parent, and any further information relevant to the Connexions services' role. However parents, or the students themselves if aged 16 or over, can ask that no information beyond name and address (for pupil and parent) be passed onto Connexions. If as a parent, or as a pupil aged 16 or over, you wish to opt-out and do not want Connexions to receive from the Academy information beyond name and address, then please contact the Academy on 0207 479 3900.

Your attention is drawn to Layer 2 of this Fair Processing Notice, which gives supplementary information about the processing of pupil data by the organisations mentioned above, and to the Full Notice Layer 3 which gives greater details of how the pupil data is processed and the rights of parents and students. Either can be obtained by logging-on to [www.paddington-academy.org](http://www.paddington-academy.org) or contacting 0207 479 3900.

Yours faithfully,

**PR Hearne**  
Principal



# POLICY REMINDER

## The Academy's stance towards drugs, health and the needs of students

Paddington Academy has a zero tolerance policy towards the possession, use or supply of illegal and other unauthorised drugs within the Academy boundaries, and as in matters involving criminal activity, the Academy will work closely with the Police in dealing with such incidents.

### RESPONSES FOR MANAGING DRUG RELATED INCIDENTS

Incident	1 <sup>st</sup> Occasion	2 <sup>nd</sup> Occasion	3 <sup>rd</sup> Occasion	4 <sup>th</sup> Occasion
Possession of Cannabis and other Class C Drugs	<b>5-10 days fixed term exclusion.</b> Involvement of Academy Police Officer. Behaviour assessment; further risk assessment for Academy (e.g. to ensure curriculum/pastoral programmes address issues raised). Incident logged. Parents and student understand legal position from Principal... Consequences of 2 <sup>nd</sup> offence made clear.	<b>Permanent Exclusion.</b>		
Possession of Alcohol	Substance confiscated. Parents phoned and letter home. Incident logged. <b>5 day fixed term exclusion.</b>	Substance confiscated. Parents called to collect student; <b>11 day fixed term exclusion.</b> Risk assessment for student and Academy. Possible behaviour/ health intervention.  Parental Contract.  Governors Disciplinary.	Further risk assessment and behaviour assessment. Continued disregard for Academy rules/ intervention programme.  Permanent exclusion.	
Possession of cigarettes	Items confiscated. Parents notified. Student required by Head of Year to complete a reading comprehension on hazards and costs of smoking.	Items confiscated. Parents notified and medical attention sought or parental rewards for giving up smoking, negotiated by Head of Year.  <b>2 day exclusion</b>	Items confiscated. Parents notified.  Parental Contract  <b>3 day exclusion</b>	Parent Order.
Possession of suspected Class A or B Drug	Substance confiscated. Parents and Police contacted. <b>Fixed term exclusion whilst substance verified / pastoral intervention negotiated.</b>  <b>Substance verified: fixed term or permanent exclusion.</b>	<b>Permanent exclusion.</b>		
Social Supply Illegal Drug	Substance confiscated. Parents contacted and Police informed. Risk assessment for student(s) and others in Academy. Investigation into any network of illegal drug use.  <b>10-15 day fixed term exclusion. Possible permanent exclusion after assessment and investigation.</b>	<b>Permanent exclusion.</b>		
Dealing	Substance confiscated. Parents and Police contacted.  <b>Permanent exclusion.</b>			

**Tobacco** : Paddington Academy is a non-smoking site, Smoking is not permitted anywhere on the Academy grounds.

**Searches** : The Academy will seek consent and ensure that a second adult witness is present, preferably the Academy Police Officer. If this is refused they will consider whether to call the police. Searches will be conducted in such a way as to minimise potential embarrassment or distress.

***Weapons of any kind are not allowed onto the site, this includes knives of any kind, guns, sharp objects or any object that can be construed as a weapon***